

# Lake Asbury Lake Lot Owner's Association, Inc.

## Plan Review Application

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APPLICATIONS ARE DUE NO LATER THAN TEN (10) DAYS PRIOR TO THE NEXT MONTHLY MEETING

PRIOR TO SUBMITTING APPLICATION, RESIDENTIAL PROPERTY OWNERS ARE REQUIRED TO REVIEW THE LAKE ASBURY RESTRICTIVE COVENANTS FOR APPLICABLE REFERENCES TO THEIR DESIRED PROJECT. THESE DOCUMENTS CAN BE FOUND AT <http://lakeasbury.net/>

AN APPLICATION THAT IS SUBMITTED FOR A PROPERTY, THAT HAS OUTSTANDING ANNUAL ASSESSMENTS OR FINES LEVIED, WILL NOT BE APPROVED UNTIL THE OUTSTANDING ASSESSMENTS/FINES HAVE BEEN RECONCILED.

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Approval Requested for (Property Address): \_\_\_\_\_

Covenant Requirement checklist:

- ✓ Single Family Dwelling
- ✓ Appurtenant structure is incident to the lot usage for single family residential purposes (i.e. structure is not a dwelling, cannot contain a stove)
- ✓ Dwelling interior contains at least 900 Square Feet
- ✓ Ready built or Mobile Homes are not allowed
- ✓ Interior floor level must be a minimum of 4 feet above the level of the lake as shown on the plat
- ✓ Dwelling and /or structure conforms in design and exterior appearance to the general character of the neighborhood
- ✓ Fencing is less than 4 feet in height within 40 feet of lake so as not to obstruct view
- ✓ Dock, pier, or boat house does not extend into the lake more than 15 feet from the established level of the lake as shown on the plat
- ✓ Bulkhead does not extend beyond established level of the lake as shown on the plat

Types of Construction/Improvements:

- New Home
- Appurtenant structure (i.e. detached garage, storage shed, "mother-in-law suite")
- Dock or Pier
- Dock/Boat House
- Bulkhead
- Fencing
- Other: \_\_\_\_\_

Please provide a description of the project and one or more of the below presentation options:

- Current survey with drawing of improvement or new construction
- Color photo or brochure of a sample finished product
- Color photo(s) of area to be changed/improved

- Plot Plan or diagram with dimensions
- Construction Plans showing front and back elevation
- Other \_\_\_\_\_

ALL requirements must be met before approval can be considered. Failure to provide complete information will delay the review process. Keep in mind, the more information you provide by the way of samples, pictures, brochures, etc. along with ALL the required information, will only aid the Board in making an informed decision. The more gray areas, the more chance there is for delays or disapproval. Clay County permitting/zoning requirements are separate and in addition to this application; applications for required building permits are not the responsibility of LALLOA. All improvements must comply with local, county and state governmental codes. Construction may not begin until approval has been obtained. Upon completion of the approved project, the homeowner shall submit to the LALLOA Board, evidence (such as photos or site plans) that sufficiently show the as-built configuration of the improvement.

Thank you for taking the time to present your application.

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company address: \_\_\_\_\_

Company Phone No. \_\_\_\_\_ email address: \_\_\_\_\_

I certify that the above information and attached documentation is an accurate representation of the proposed improvements and that the work will conform to applicable codes, covenants and standards. I also certify that the improvements will be completed in accordance with the approved application. I understand that construction is not to begin until approval has been received from LALLOA.

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

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Application ready for review: \_\_\_\_\_ Yes \_\_\_\_\_ No

- Applicant contacted on (date) \_\_\_\_\_ regarding missing information (if required)
- Following information requested: \_\_\_\_\_

Construction/improvement or is in compliance with Lake Asbury Restrictive Covenants \_\_\_\_\_ Yes \_\_\_\_\_ No  
Reason it is non-compliant \_\_\_\_\_

Submittal scheduled for meeting on (date) \_\_\_\_\_

Following meeting review, Application is: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved

Reason disapproved: \_\_\_\_\_

Signature of Chair or Board Representative \_\_\_\_\_ Date: \_\_\_\_\_

Letter of LALLOA determination sent to submitter (date) \_\_\_\_\_