

Lake Asbury Lake Lot Owners Association Meeting Minutes

January 20, 2025

*Meeting Scheduled Start Time: 6:30 PM ET

Location: Lake Asbury Community Center (Next to the Branscomb Rd Fire-Station)

Call To Order: (Barrett) **Meeting Start Time: 6:33 PM ET**

- **Pledge of Allegiance to the Flag and Opening Comments**(Barrett)
- **Roll Call**

Board Member	Attendance
Debbie Barrett (Co-Chair)	Yes
Mike Bunn	No
Danny Hedberg	No
Kay Manly (Treasurer)	Yes
Bill Schoenberger (Chair)	Yes (audio)
Tricia Smith (Secretary)	Yes
Dylan Tyler	Yes
Jacob Tichinel	No
Mark Wantage	Yes
Tammy Englund	Yes

- **Welcome Message / Board Introduction - (Barrett)**
 - Message from Chair
- **Approval of prior Meeting Minutes (Barrett)**
 - Approval for September 2024 minutes
 - **Motion to approve: Bill / Kay / All**
- **Treasurer's Report (Manly) – Kay reviewed the financial documents (shared via video) and review of bullets referenced below with the attendees. Keys and locks s/b 2300 and annual meeting budget is 250. Kay to send updated budget. No questions or concerns. Motion to approve: Dylan / Tammy / All**
 - 2025 Budget - Final Vote

- Financial Reports Sep thru Dec 2024
 - Checks to Approve – Kay shared listing of checks with the attendees – Motion to approve: Tammy / Dylan / All
 - IRS - Treasurer will file LALLOA Return before March 15
 - Yearly Financial Review by CPA -- Treasurer provided the 2024 books to CPA on Jan 8
 - Treasurer will do the annual update to Sunbiz -- \$62.50
 - D&O Insurance premium is due March 2025 - Treasurer working with the HUB Insurance Agent
 - Treasurer worked with Sharp Cuts Lawn Service who provided a description of services and a new 2025 COI – Sharp cuts lawn services was renewed – the party who expressed an interest in bidding for this business never provided the requested information. Kay obtained a new Certificate of Insurance for the coming year and outlined areas to be done.
- **LLOA&P Membership (Manly):**
 - LLOA&P 2024 Membership Status
 - Full Members – 220
 - Supp Members – 48
 - Collections - \$24,000 24,400
 - Expenses - \$14,650 14,560
 - 2025 Membership Project:
 - Forms included in the 2025 mailout are being printed by Sir Speedy on Wells Road
 - Pick up and purchase of 450 1st class stamps was done Jan 10
 - Need volunteer group to assemble the envelopes for mailing - Jan 28 at 10am at the LA Community Center
 - Printing of the 2025 Vessel Pass - forms are being ordered and printing will be done when stock is received
 - Manufacturing of the stamped keys will be ordered this week from Knowell's Lock & Safe on Blanding Blvd.
 - Need volunteer group to assemble the key packages - week of Mar 10
 - Key Pickup Dates - need a few board members to be available to manage each of the key pickup dates at the LA Community Center We need to validate the availability of the Community Center on the proposed dates as the building was rented out last year on a couple of distribution dates. We may set up tent / tables on the basketball courts in playground area. This

was effective last year as many folks driving by were able to see the activity and stop to get their key

- Monday March 17 - after meeting
- Sat March 22 - 10 to 1
- Sat March 29 - 10 to 1
- Sun April 6 - 1 to 3
- Locks change week of March 24 - need a board member(s) to meet Knowells
-
- locksmith and guide them to our 3 locks

○ **Current / Old Business Issues** (*Barrett*)

- North Boat Ramp – Status of Repairs – Jacob is working with Michelle and Lenita – he was not present to provide an update
- Contracting – Mowing services – See data above in financials – we will continue to use existing vendor
- New Locks for Gates – Status – This task is complete
- New Signs on Dams / Ramps - No Update
- Need to advertise for & collect candidates for the 2025 election to the board at the Annual Meeting. Mailout deadline (if the election takes place) is mid-March. Deb asked the group – no takers. Will need to add to the Lakelighter article. Group will determine process for ballots / notification to members.
- Need to plan for mail out of invitations for the Annual Meeting (May10). The mailout package/postcard needs to be approved and delivered to the printer by March 17 and mailed by April 15. Revisions are required to the post card to clarify key items – recommended a QR code on the post card so folks can easily access rules or protection of community – who to call to report an issue. Mark W will take a look at the postcard and provide recommendations.
- Status of downed tree in South Lake 407 Arthur Moore – Bill said tree company said no but he will get volunteers in the spring. Recommendation to contact Crystal Mayner has they have large equipment
- Status of the North Lake Dock rebuild – Jacob is working on this task. He was not present so no update was provided
- Status with LAMSBD and Issue with the ownership of the dams – not discussed during the meeting

- update on north lake incident with suspected unauthorized person in the lake -- perhaps need to review and possibly update the Visitor Policy – this issue was resolved as the individual had a guest pass. Conversation ensued – how can we minimize this in the future if it is being abused (someone possessing a guest pass full time or a member potentially selling their key) – Group discussed some options:
 - explaining liability – need new rules with teeth – Bill will review with attorney
 - guest must identify themselves
 - invasive species considerations
 - take a picture / call sheriff if unauthorized visitor / unwilling to provide evidence of approval / vessel pass
 - need new rules prior to handing out new keys – rules are already printed but we can do an add on notice to hand out with the keys
 - visitor policy resides in the charter so it may need to be revised
 - QR code on addendum and / or the boat ramp with guidelines
- Lakelighter article for next issue is due Jan 27 - maybe discuss 2025 board seat opportunities in this article, Visitor Policy, etc.
 - See recommendations above
 - Can we get Lakelighter sign up from folks during key distribution process
 - Utilize Facebook Lake owners Page
- Dates for 2025 Meetings:
 - January 20, 2025
 - February 17, 2025
 - March 17, 2025
 - April – No meeting
 - May – Annual Meeting TBD
 - June – No meeting
 - July – No meeting
 - August – No meeting
 - September – 15, 2025
 - October – No meeting
 - November – No meeting

- December – TBD – may need to meet for EOY activities
- **Plan Review Committee** (*Bunn, Hedberg*)
 - No items to discuss
- **Public Comments:** (*Barrett*)
 - If you see something, call the police vs a board member. This information also to be included in the amendment going out with the key pick up notices.
 - Bill – attorney asking is he is working for LALLOA or Club. Ansbacher Law Firm
- **Adjournment:** (*Barrett*)